

Attachment A

**Conservation Assistance for Small Communities Grant Program
APPLICATION FORM – FY 2014/15**

Rolling submission. Absolute deadline: May 30, 2014. Early applications encouraged.

1. Applicant information

Municipality: _____

Population (2010 Census): _____ *(only municipalities with a population below 6,000 are eligible)*

Project manager & contact person:

Attach authorization from the Town Chief Executive Officer (usually the chair of the board of selectmen or a town administrator) identifying the individual named below, who will be the official representative of the Town in connection with this application.

Name: _____

Affiliation with town: _____

Address at town hall: _____

Phone number: _____

E-mail address: _____

2. Project information

Reimbursement payments are for 80% of approved expenditures.

What do you want funding to do? How much money do you need? (check all that apply):

☐ **Appraisal(s):** \$3,000 maximum award for each appraisal

Applicants are eligible to receive reimbursement for only one appraisal per property, unless the first appraised value is \$750,000 or greater, in which they will be eligible to receive reimbursement payment for two appraisals. Expenditures made prior to receipt of an executed state contract will not be reimbursed.

Estimated total cost: \$ _____

Funding request (80% of total): \$ _____

☐ **Open Space and Recreation Plan (OSRP) preparation:**

\$15,000 maximum total award

Work to be completed in FY14 (from contract execution to June 30, 2014):

Estimated total cost: \$ _____

Funding request (80% of total): \$ _____
Work to be completed in FY15 (from July 1, 2014 to April 1, 2015):
Estimated total cost: \$ _____
Funding request (80% of total): \$ _____

☐ **Planning to facilitate land conservation projects:**
\$15,000 maximum total award

Work to be completed in FY14 (from contract execution to June 30, 2014):
Estimated total cost: \$ _____
Funding request (80% of total): \$ _____
Work to be completed in FY15 (from July 1, 2014 to April 1, 2015):
Estimated total cost: \$ _____
Funding request (80% of total): \$ _____

Total funding request, all items: \$ _____

To receive reimbursement payment for an appraisal, the applicant municipality must submit an eligible application to the FY15 round of the Local Acquisitions for Natural Diversity (LAND), Parkland Acquisitions and Renovations for Communities (PARC), Drinking Water Supply Protection (DWSP), or Landscape Partnership grant program, or commit to holding an interest the property which is the subject of an eligible application to the FY15 Conservation Partnership grant, submitted by a non-profit 501(c)(3) organization. The grant application submitted to EEA must be to acquire the property interest(s) valued in the appraisal(s) for which reimbursement is sought through this program.

To receive reimbursement funding for an OSRP, the applicant municipality must apply to the FY15 round of the LAND, PARC, DWSP, or Landscape Partnership grant program, or commit to holding an interest in a property that is the subject of an application by an eligible 501(c)(3) non-profit organization to the FY15 Conservation Partnership grant program. The draft OSRP must be submitted to EEA for review by the application deadline of the EEA grant program to which it will apply. The final OSRP must be submitted to EEA by April 2, 2015, and must receive EEA approval prior to reimbursement payment.

To receive reimbursement funding for other planning to facilitate land conservation projects, the applicant municipality must apply to the FY15 round of the LAND, PARC, DWSP, or Landscape Partnership grant program, or c or commit to holding an interest in a property that is the subject of an application by an eligible 501(c)(3) non-profit organization to the FY15 Conservation Partnership grant program. The plan must be completed and a copy sent to EEA prior to reimbursement payment.

To what EEA grant program will you apply in Fiscal Year 2015?

- ☐ LAND
☐ PARC
☐ DWSP
☐ Landscape Partnership
☐ The Town commits to holding an interest on a property that is the subject of a Conservation Partnership Grant, to be submitted by _____
(non-profit)

Please attach a letter from the non-profit affirming their intention to apply to the Conservation Partnership grant.

For projects requesting funds to prepare or update their OSRP:

Have you had an approved OSRP in the past? ☐ Yes ☐ No
If you have previously had an approved OSRP, when did (or will) it expire?

Only applicants that do not have OSRPs, or whose OSRPs are expired or will expire by December 31, 2014, are eligible for funding.

For projects requesting funds to conduct an appraisal, or to conduct planning on a specific property:

Property location: _____

Acreage (approximate): _____

Number of parcels: _____

Assessor's Map/Lot: _____

Interest to be appraised and proposed to acquire (for appraisal projects):

☐ Fee simple ☐ Conservation Restriction ☐ Both

If both, explain:

Please attach a map of the property.

For planning projects, please describe the planning you would like to do:

Chief Executive Officer:

Conservation Commission, or Parks and Recreation Commission, or Board of Water Commissioners:

Signature _____ Date: _____

Print Name _____

- ❑ Application form
- ❑ Letter from Town Manager/Chair of Selectmen authorizing the Project Manager to represent the town in connection with this application
- ❑ Letter from non-profit 501(c)(3) organization eligible for the Conservation Partnership grant, affirming its intention to submit an FY15 application, in which the Town agrees to hold an interest (if applicable)
- ❑ Property map (if applicable)